



## COURSE OUTLINE: EST166 - ESTHETICIAN CLINIC

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Approved: Martha Irwin, Chair, Community Services and Interdisciplinary Studies

<b>Course Code: Title</b>	EST166: STUDENT ESTHETICIAN CLINIC
<b>Program Number: Name</b>	2017: ESTHETICIAN
<b>Department:</b>	ESTHETICIAN
<b>Semesters/Terms:</b>	20W
<b>Course Description:</b>	Student placement in the Spa at Sault College will provide students the opportunity to strengthen esthetic skills by performing a variety of services including manicures, pedicures, skin treatments including advanced microdermabrasion treatments, hair removal treatments and makeup applications for the general public. Day to day operations of a Spa setting will be emphasized and students will be responsible for answering phones, scheduling appointments, confirming appointments, retailing and handling all transactions. Professional image is emphasized in all aspects of personal appearance, effective verbal and non verbal communication, professionalism, and sanitation and disinfection practices.
<b>Total Credits:</b>	7
<b>Hours/Week:</b>	4
<b>Total Hours:</b>	60
<b>Prerequisites:</b>	EST113, EST114, EST115, EST141, EST142, EST161
<b>Corequisites:</b>	There are no co-requisites for this course.
<b>This course is a pre-requisite for:</b>	EST208
<b>Vocational Learning Outcomes (VLO's) addressed in this course:</b>	<b>2017 - ESTHETICIAN</b>
<b>Please refer to program web page for a complete listing of program outcomes where applicable.</b>	VLO 1 Perform a variety of specialized body and skin care treatments following correct procedures and precautions and supporting client needs (including and not limited to facials, manicures, pedicures, hair removal, and make up applications).
	VLO 2 Use a range of specialized equipment and products, in compliance with established national, provincial, industry, and other related standards, regulations, policies, and procedures.
	VLO 3 Apply relevant knowledge of anatomy, physiology, and histology to the provision of specialized esthetic treatments and services.
	VLO 4 Adhere to health, safety, sanitation, and infection and prevention control guidelines, according to current legislation and national, provincial, municipal, and industry standards and regulations.
	VLO 5 Identify business skills and activities required for the successful establishment and operation of a small esthetic business in a salon or spa environment.
	VLO 6 Select and recommend the use of esthetic products and product ingredients to clients, taking into account health status and identified needs.
	VLO 7 Establish and maintain professional relationships in adherence to standards and ethics associated with the profession.
	VLO 8 Develop customer service strategies that meet and adapt to individual needs and expectations in accordance with professional standards and ethics.



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	VLO 9 Determine professional development strategies that lead to the enhancement of work performance and career opportunities and keep pace with industry change.
<b>Essential Employability Skills (EES) addressed in this course:</b>	EES 1 Communicate clearly, concisely and correctly in the written, spoken, and visual form that fulfills the purpose and meets the needs of the audience.
	EES 2 Respond to written, spoken, or visual messages in a manner that ensures effective communication.
	EES 3 Execute mathematical operations accurately.
	EES 4 Apply a systematic approach to solve problems.
	EES 5 Use a variety of thinking skills to anticipate and solve problems.
	EES 6 Locate, select, organize, and document information using appropriate technology and information systems.
	EES 7 Analyze, evaluate, and apply relevant information from a variety of sources.
	EES 8 Show respect for the diverse opinions, values, belief systems, and contributions of others.
	EES 9 Interact with others in groups or teams that contribute to effective working relationships and the achievement of goals.
	EES 10 Manage the use of time and other resources to complete projects.
	EES 11 Take responsibility for ones own actions, decisions, and consequences.

**Course Evaluation:** Satisfactory/Unsatisfactory

**Other Course Evaluation & Assessment Requirements:** For a satisfactory grade:  
 1. Meet 100% attendance record.  
 2. Meet all outcomes of the course.

<b>Course Outcomes and Learning Objectives:</b>	<b>Course Outcome 1</b>	<b>Learning Objectives for Course Outcome 1</b>
	1. Perform a variety of esthetic services independently which reflect the professional standard expected in a professional setting.	1.1 Perform and customize hand and foot treatments and complete all steps for an entire professional manicure and pedicure for both men and women. 1.2 Discuss homecare maintenance for hand and foot care. 1.3 Use a variety of waxes and hair removal techniques including hard and soft wax, and tweezing for the safe removal of excess facial and body hair for both men and women. 1.4 Explain pre and post homecare with clients having any hair removal treatment. 1.5 Apply makeup for a variety of occasions including day, evening, bridal, and for clients of all age ranges from preteen to mature. 1.6 Customize skin treatments for both men and women taking into consideration skin types and skin conditions, information recorded on the health screen, identified needs and contraindications to products and equipment. 1.7 Knowledge of NatureMed professional skincare line and promote features and benefits of esthetic products and services to clients when assisting them in determining a course of action matched with their needs, lifestyle and personal preferences. 1.8 Explain the importance of a homecare maintenance schedule which suits their skin type and any conditions present.

		<p>1.9 Apply specialized esthetic equipment and tools safely and appropriately while noting any contraindications, client preferences and needs.</p> <p>1.10 Maintain and store all equipment, instruments and materials according to regulations required by Algoma Public Health and the Esthetician Diploma Program.</p> <p>1.11 Demonstrate effective time management skills in areas of preparedness and set up, in order to provide a professional treatment.</p> <p>1.12 Conduct an in depth health screen prior to all services and record the observations to determine service expectations, customized treatments, modifications and contraindications.</p> <p>1.13 Keep all workstations and work surfaces sanitized and free of garbage so to not cross contaminate and to display.</p> <p>1.14 Clean and either disinfect or sterilize tools after each use, keep work stations and work surfaces sanitized, and safely dispose of non reusable and sharps items in accordance with Algoma Public Health.</p> <p>1.15 Contribute to the maintenance of client files by accurately recording information and by ensuring that all information on health screens are up to date.</p> <p>1.16 Answer telephones, book and confirm appointments.</p> <p>1.17 Handle cash transactions when retailing products and services.</p> <p>1.18 Apply the principles of teamwork with co workers and faculty in order to meet common goals and to project a positive work ethic.</p> <p>1.19 Greet clients upon arrival and departure.</p> <p>1.20 Reflect a positive and enthusiastic attitude.</p>
	<b>Course Outcome 2</b>	<b>Learning Objectives for Course Outcome 2</b>
	<p>2. Demonstrate the professional image and conduct necessary for success in the esthetic industry.</p>	<p>2.1 Comply with the Policies and Procedures of the Esthetician`s Diploma Program regarding attendance, physical appearance, personal hygiene and dress code.</p> <p>2.2 Demonstrate punctual attendance.</p> <p>2.3 Demonstrate accountability for absences.</p> <p>2.4 Demonstrate accountability for your own academic and professional growth.</p> <p>2.5 Demonstrate effective interpersonal, verbal and non verbal communication skills with clients, peers and faculty.</p> <p>2.6 Employ all ethical standards which uphold the integrity of the Esthetic profession.</p> <p>2.7 Comply with the terms outlined in the Confidentiality Agreement.</p>
	<b>Course Outcome 3</b>	<b>Learning Objectives for Course Outcome 3</b>
	<p>3. Develop customer service strategies that meet and adapt to individual needs and expectations in accordance with professional standards and ethics.</p>	<p>3.1 Determine the characteristics and benefits of excellent customer service.</p> <p>3.2 Recommend products and services which meet the needs and expectations of the client.</p> <p>3.3 Use effective verbal and non verbal communication skills when dealing with customer and concerns in a professional setting.</p> <p>3.4 Practice the principles of retailing when promoting products and services.</p>

**Evaluation Process and Grading System:**

<b>Evaluation Type</b>	<b>Evaluation Weight</b>
Attendance Record = 100%	51%
Meets Outcomes	49%

**Date:**

June 20, 2019

**Addendum:**

Please refer to the course outline addendum on the Learning Management System for further information.

