

**SAULT COLLEGE OF APPLIED ARTS AND TECHNOLOGY**

**SAULT STE. MARIE, ONTARIO**



**SAULT  
COLLEGE**

**COURSE OUTLINE**

**COURSE TITLE:** PROVINCIAL OFFENCES

**CODE NO. :** PFP401

**SEMESTER:** THREE

**PROGRAM:** POLICE FOUNDATIONS PROGRAM / PROTECTION  
SECURITY AND INVESTIGATION

**AUTHOR:** JAMES PARDY

**DATE:** June 2016

**PREVIOUS OUTLINE DATED:** August 2015

**APPROVED:**

‘Angelique Lemay’

June/16

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DEAN

\_\_\_\_\_  
DATE

**TOTAL CREDITS:** THREE

**PREREQUISITE(S):**  
**COREQUISITES**

**HOURS / WEEK** THREE

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**I. COURSE DESCRIPTION:**

Students will interpret and apply provincial Statutes. Common offences and Police and Citizen authorities of arrest, search and seizure will be examined. Knowledge and skills acquired in other Police Foundations courses will be utilized to facilitate understanding of this subject.

**II. LEARNING OUTCOMES AND ELEMENTS OF THE PERFORMANCE:**

**This course addresses the following specific Vocational Outcomes:**

1. Document, prepare, and assist in the presentation of court cases in compliance with criminal and provincial law, rules of evidence, and the Charter of Rights and Freedoms
2. Assess the use of police powers.
3. Initiate, promote, and facilitate partnerships to meet community policing and security needs.
4. Assess the relationship of policing services to other participants in the criminal justice system and other community service agencies.
5. Make sound decisions based on an evaluation of situations.

**This course addresses the following generic Vocational outcomes:**

1. Communicate clearly, concisely, and correctly in the written, spoken, and visual form that fulfils the purpose and meets the needs of audiences.
2. Reframe information, ideas, and concepts using the narrative, visual, numerical, and symbolic representations which demonstrate understanding.

**COURSE LEARNING OUTCOMES**

Students who receive credit for this course will have demonstrated their ability to:

- 1 Locate, interpret and apply Provincial Law to situations involving provisions and offences related to any of the Provincial Statutes discussed.
  - 1.1 Identify the provincial statute relevant to the situation;
  - 1.2 Locate the relevant sections of the appropriate statute;
  - 1.3 Interpret offences, arrest authorities search and seizure authorities, and definitions related to each provincial statute;
  - 1.4 Assess the application of provincial statutes;
  - 1.5 Complete documentation, as required by each statute or by the Provincial Offences Act.
  
- 2 Recognize and explain the involvement of other agencies in the enforcement of Provincial Statutes.
  - 2.1 State the purpose of each of the Provincial Statutes;
  - 2.2 Identify which non police agencies may be involved with each statute;
  - 2.3 Explain the role of these agencies in resolving problems

**LEARNING OUTCOMES:**

- 1.0 **Provincial Offences Act of Ontario**  
**Upon successful completion of this unit, students will be able to:**
  - 1.1 Define terms as set out by the course instructor
  - 1.2 State the Statute of Limitations contained within the Act
  - 1.3 Discuss the methods of commencing provincial offence proceedings against an individual
  - 1.4 State the time and penalty limitations for Part I and Part III Provincial Offence Notices
  - 1.5 State the arrest and search authorities given to Peace Officers under the P.O.A.
  - 1.6 Complete a Part I Provincial Offence Notice as per instructions
  - 1.7 Given a scenario, determine what offence has been committed and complete either a Part I or Part III Provincial Offence Notice
  
- 2.0 **Liquor Licence Act of Ontario**  
**Upon successful completion of this unit, each student will be able to:**
  - 2.1 Define terms as set out by the course instructor
  - 2.2 Locate sections of the LLA using the Table of Contents and the Index
  - 2.3 State Peace officer arrest, search and seizure authorities contained in the LLA
  - 2.4 Identify the facts in Issue for selected LLA offences
  - 2.5 Given a scenario, determine what offence has been committed and identify and complete the appropriate “charging” documentation.

**3.0 Trespass to Property Act of Ontario****Upon successful completion of this unit, students will be able to:**

- 3.1 Define terms as set out by the course instructor
- 3.2 List the premises that do not require the posting of signs to prohibit entry
- 3.3 List the premises that require the posting of signs that prohibit entry, access or prohibit a certain activity
- 3.4 State the methods of giving notice to prohibit trespassing or to restrict an activity
- 3.5 Given a scenario, determine what offence has been committed and identify and complete the appropriate charging documentation

**4.0 Residential Tenancies Act****Upon successful completion of this unit, students will be able to:**

- 4.1 Define terms as set out by the course instructor
- 4.2 State the purpose of security deposits
- 4.3 Identify common problems related to this Act
- 4.4 From a given Scenario, identify any offences associated with this act and list the facts in issue for those offences
- 4.5 State the major role of Police Officers with respect to this Act

**5.0 Mental Health Act of Ontario****Upon successful completion of this unit, students will be able to:**

- 5.1 Define terms as set out by the course instructor
- 5.2 State the Police officer authority for apprehending a person who is apparently suffering from a mental disorder
- 5.3 State other methods of bringing persons apparently suffering from a mental disorder to a place for assessment
- 5.4 Identify the authority to apprehend a person illegally absent from a psychiatric facility
- 5.5 Given a scenario, identify the appropriate method of bringing a person apparently suffering from a mental disorder to the appropriate facility for assessment.

**6.0 Family Law Act****Upon successful completion of this unit, students will be able to:**

- 6.1 Define terms as set out by the course instructor;
- 6.2 State the powers of arrest granted to police officers under this act;
- 6.3 Identify offences under this statute
- 6.4 Describe the use of the criminal harassment sections of the Criminal code in relation to occurrences under this Act;
- 6.5 Identify common problems associated with the application of this statute.

**7.0 Children's Law Reform Act****Upon successful completion of this unit, students will be able to:**

- 7.1 Define terms as set out by the course instructor;
- 7.2 State the powers of arrest granted to police officers under this act;
- 7.3 Identify offences under this statute
- 7.4 Discuss the Orders under this statute and the police role in their enforcement
- 7.5 Describe the entry and search provisions granted to Police under this statute

**8.0 Child and Family Services Act****Upon successful completion of this unit, students will be able to:**

- 8.1 Define terms as set out by the course instructor;
- 8.2 State a peace officer's authority as it applies to the commencing of child protection proceedings;
- 8.3 Describe peace officer authority with respect to:
  - bringing a child in need of protection to a place of safety (three Authorities);
  - the right of entry
  - dealing with a child under the age of twelve who has committed an offence;
  - the apprehension of a child who is illegally absent from a place of open temporary detention;
  - the apprehension of young persons that are absent from a place of custody;
- 8.4 Describe the options available to the police for dealing with children and young persons who are apprehended after being illegally absent from a place of custody;
- 8.5 Identify the curfew and conditions pertaining to this curfew for children as defined in part III of this Act;
- 8.6 Locate and interpret offences dealing with child abuse and leaving children unattended;
- 8.7 Describe the obligations placed on citizens and professionals to report child abuse;
- 8.8 Describe the role of the Children's Aid Society in assisting the police with investigations under this Act;
- 8.9 Given a scenario, determine if a child is "in need of protection" and identify an appropriate and effective legal response.

**9.0 Coroners Act****Upon successful completion of this unit, students will be able to:**

- 9.1 List the five purposes of an inquest;
- 9.2 List the situations that require police officers to notify the coroner that a death has occurred;
- 9.3 Identify the locations, where a death occurs that requires police officers to notify the coroner;
- 9.4 Identify the duties of a constable in relation to the selection of a jury for an inquest;
- 9.5 State the methods of delivery of a summons to a juror or witness for an inquest;
- 9.6 Locate and interpret the offence of knowingly obstructing a coroner or person authorized by a coroner.

**10. Dog Owner's Liability Act**

**Upon successful completion of this unit, the student will be able to:**

- 10.1 Identify applicable libellous situations;
- 10.2 Identify proper procedures to commence proceedings under the Act;
- 10.3 Identify possible outcomes of court proceedings.

**III. TOPICS TO BE COVERED:**

- 1. Provincial Offences Act of Ontario
- 2. Liquor Licence Act of Ontario
- 3. Trespass to Property Act of Ontario
- 4. Residential Tenancies Act
- 5. Mental Health Act of Ontario
- 6. Family Law Act
- 7. Children's Law Reform Act
- 8. Child and Family Services Act
- 9. Coroners Act
- 10. Dog Owner's Liability Act

**NOTE:** Additional Statutes may be examined.

**IV. REQUIRED STUDENT RESOURCES:**

Provincial Legislation

Available on line at - [www.e-laws.gov.on.ca](http://www.e-laws.gov.on.ca)

**V. EVALUATION PROCESS/GRADING SYSTEM:**

Test – Provincial Offences Act	20%
Mid-term exam	25%
Provincial Statute Quizzes 5x5%	25%
Final Exam	30%
<b>Total</b>	<b>100%</b>

**Students are reminded that there are no provisions for re-writes of tests or quizzes missed due to unexcused absences. Students who miss tests for unexcused absences such as illness or unforeseen circumstances must notify the faculty in writing of the reason for the absence.**

The following semester grades will be assigned to students:

Grade	<u>Definition</u>	<u>Grade Point Equivalent</u>
A+	90 – 100%	4.00
A	80 – 89%	
B	70 - 79%	3.00
C	60 - 69%	2.00
D (Fail)	50 – 59%	1.00
F (Fail)	49% and below	0.00
CR (Credit)	Credit for diploma requirements has been awarded.	
S	Satisfactory achievement in field /clinical placement or non-graded subject area.	
U	Unsatisfactory achievement in field/clinical placement or non-graded subject area.	
X	A temporary grade limited to situations with extenuating circumstances giving a student additional time to complete the requirements for a course.	
NR	Grade not reported to Registrar's office.	
W	Student has withdrawn from the course without academic penalty.	

**Note:** For such reasons as program certification or program articulation, certain courses require minimums of greater than 50% and/or have mandatory components to achieve a passing grade.

**Students enrolled in Police Foundations or Protection Security and Investigation will require a minimum of 60% (C) as a passing grade in each course.**

It is also important to note, that the minimum overall GPA required in order to graduate from a Sault College program remains 2.0.

If a faculty member determines that a student is at risk of not being academically successful, the faculty member may confidentially provide that student's name to Student Services in an effort to help with the student's success. Students wishing to restrict the sharing of such information should make their wishes known to the coordinator or faculty member.

## VI. SPECIAL NOTES:

### Attendance:

Sault College is committed to student success. There is a direct correlation between academic performance and class attendance; therefore, for the benefit of all its constituents, all students are encouraged to attend all of their scheduled learning and evaluation sessions. This implies arriving on time and remaining for the duration of the scheduled session.

It is the departmental policy that once the classroom door has been closed, the learning process has begun. Late arrivers will not be granted admission to the room.

## VII. COURSE OUTLINE ADDENDUM:

The provisions contained in the addendum are located on the portal and form part of this course outline.





## COURSE OUTLINE ADDENDUM

1. Course Outline Amendments:  
The faculty member reserves the right to change the information contained in this course outline depending on the needs of the learner and the availability of resources.
2. Retention of Course Outlines:  
It is the responsibility of the student to retain all course outlines for possible future use in acquiring advanced standing at other postsecondary institutions.
3. Prior Learning Assessment:  
Students who wish to apply for advance credit transfer (advanced standing) should obtain an Application for Advance Credit from the program coordinator (or the course coordinator regarding a general education transfer request) or academic assistant. Students will be required to provide an unofficial transcript and course outline related to the course in question. Please refer to the Student Key Dates Calendar for the deadline date by which application must be made for advance standing.

Credit for prior learning will also be given upon successful completion of a challenge exam or portfolio. Student Services can provide information regarding the Prior Learning Assessment and Recognition policy or it can be viewed on the student portal.

Substitute course information is available in the Registrar's office.

4. Student Portal:  
The Sault College portal allows you to view all your student information in one place. **mysaultcollege** gives you personalized access to online resources seven days a week from your home or school computer. Single log-in access allows you to see your personal and financial information timetable, grades, records of achievement, unofficial transcript, and outstanding obligations. In addition announcements, news, academic calendar of events, class cancellations, your learning management system (LMS), and much more is available. Go to <https://my.saultcollege.ca>.

5. Communication:

The College considers ***Desire2Learn (D2L)*** as the primary channel of communication for each course. Regularly checking this software platform is critical as it will keep you directly connected with faculty and current course information. Success in this course may be directly related to your willingness to take advantage of this Learning Management System (LMS) communication tool.

6. Accessibility Services:

If you are a student with a disability (e.g. physical limitations, visual impairments, hearing impairments, or learning disabilities), you are encouraged to discuss required accommodations with the Accessibility Services office. Call Ext. 2703 or email [studentsupport@saultcollege.ca](mailto:studentsupport@saultcollege.ca) so that support services can be arranged for you.

7. Audio and Video Recording Devices in the Classroom:

Students who wish to use electronic devices in the classroom will seek permission of the faculty member before proceeding to record instruction. Students with disabilities who require audio or visual recording devices in the classroom as an accommodation will receive approval from their counsellor once the Audio and Video Recording Devices in the Classroom Policy has been reviewed by the student. Recorded classroom instruction will be used only for individual academic use and will not be used for any other purpose. Recordings may only be used for individual study of materials presented during class and may not be published or distributed. Intentional misuse of audio and video recordings or intentional misrepresentation when requesting the use of a device for recording shall constitute a violation of this policy and laws protecting intellectual property.

8. Academic Dishonesty:

Students should refer to the definition of “academic dishonesty” in the *Student Code of Conduct*. Students who engage in academic dishonesty will be issued a sanction under the Student Code of Conduct which could lead to and include expulsion from the course/program. In order to protect students from inadvertent plagiarism, to protect the copyright of the material referenced, and to credit the author of the material, students must use a documentation format for referencing source material.

9. Tuition Default:

Students who have defaulted on the payment of tuition) as of the first week of November (fall semester courses), first week of March (winter semester courses) or first week of June (summer semester courses) will be removed from placement and clinical activities due to liability issues. This may result in loss of mandatory hours or incomplete course work. Sault College will not be responsible for incomplete hours or outcomes that are not achieved or any other academic requirement not met as of the result of tuition default. Students are encouraged to communicate with Financial Services with regard to the status of their tuition prior to this deadline to ensure that their financial status does not interfere with academic progress.