

**SAULT COLLEGE OF APPLIED ARTS & TECHNOLOGY
SAULT STE MARIE, ON**



COURSE OUTLINE

Course Title: OFFENDER MANAGEMENT I

Code No.: CJS 322

Semester: III

Program: Correctional Worker

Author: John Jones

Date: SEPT, 1999

Previous Outline Date: SEPT, 1998

Approved:

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Date

Total Credits: 5

Prerequisite(s): CJS 221

Co-requisite

Length of Course: 4 HRS PER WEEK

Total Credit Hours: 60

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For additional information, please contact John Jones, Correctional Worker Program, (705) 759-2554, Ext. 440.

TOTAL CREDIT HOURS: 60

PREREQUISITE (S): CJS 221 Introduction to Corrections

I. PHILOSOPHY/GOALS

This course is designed to inform the student of the primary, legal responsibility of ensuring security in a correctional facility and to provide the student with an understanding of and an ability to apply the security techniques available.

The course format will utilize a skills training approach coupled with mini-lectures, role play and group discussions.

II. STUDENT PERFORMANCE OBJECTIVES

Upon successful completion of the course, the student will be able to:

- 1. Define and discuss the differences between static and dynamic security.**
- 2. Differentiate between security techniques to use in a given situation and justify the decision based on sound security philosophy.**
- 3. Conduct each security technique in a practical exercise without error.**
- 4. Outline an understanding of the consequences of lapses in security.**
- 5. Demonstrate an ability to use restraint equipment.**
- 6. Demonstrate an ability to preserve evidence and provide reasons based on law for the preservation.**
- 7. Outline the requirements for a Security Program.**
- 8. Demonstrate the principles of offender supervision and discipline during role play.**
- 9. Demonstrate the use of various types of instructions given to offenders.**
- 10. Describe, differentiate and demonstrate the levels of control used to manage offenders.**
- 11. Describe and demonstrate techniques of observation**

III. TOPICS TO BE COVERED

- 1. Definition of static and dynamic security**
- 2. Security Program.**
- 3. Security techniques**
- 4. Principles of supervision and discipline.**
- 5. Types of instructions and their uses.**
- 6. Control level matrix for offenders.**
- 7. Preservation of evidence.**

IV. LEARNING ACTIVITIES

1.0 SECURITY PROGRAM

Upon successful completion of this unit, the student will be able to:

- 1.1 Outline the foundations of Security**
- 1.2 Outline the organization and management of the security function**
- 1.3 List the factors involved in the physical design of security**
- 1.4 Describe the purpose of the Control Centre**
- 1.5 Outline the purpose of Special Management Units**
- 1.6 Outline the relationship of security to Food Services**
- 1.7 List and describe Institutional Security Procedures**
- 1.8 List and describe Inmate Management and Control Processes**

2.0 SECURITY

Upon successful completion of this unit, the student will be able to:

- 2.1 Define static security and name items that make up static security in an institution.**
- 2.2 Define dynamic security and name the personal attributes that are required for positive dynamic security.**
- 2.3 Demonstrate each security technique with 0% error rate.**
- 2.4 Appropriately choose a security technique during a role play situation.**
- 2.5 Explain why, where and when each security technique is used.**
- 2.6 Discuss the consequences of lapses in security.**
- 2.7 Demonstrate an ability to use restraint equipment.**

3.0 EVIDENCE

Upon successful completion of this unit, the student will be able to:

- 3.1 Outline the continuity of evidence process.**
- 3.2 Physically preserve evidence.**
- 3.3 Obtain receipts for evidence from proper authorities.**

4.0 INSTRUCTIONS/ORDERS

Upon successful completion of this unit, the student will be able to:

- 4.1 List the seven basic elements of an instruction.**
- 4.2 List the four basic types of instruction.**
- 4.3 Successfully apply the correct type of instruction in role play.**
- 4.4 Discuss the reasons for poor instructions.**
- 4.5 Outline the pitfalls to avoid in giving instructions.**

5.0 SUPERVISION & DISCIPLINE

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Upon successful completion of this unit, the student will be able to:

- 5.1 Define supervision and discipline.**
- 5.2 List the principles of good supervision and discipline.**
- 5.3 List the techniques of correction.**
- 5.4 Apply the principles of supervision and discipline and the techniques of correction in role play.**

6.0 RESTRAINT EQUIPMENT

Upon successful completion of this unit, the student will be able to:

- 6.1 Choose the appropriate restraint device for a given situation.**
- 6.2 Correctly apply restraint devices in role play.**
- 6.3 Discuss the pros and cons of using restraint devices.**

7.0 CONTROL LEVEL MATRIX

Upon successful completion of this unit, the student will be able to:

- 7.1 List the methods of control that apply to various situations in Correctional facilities.**
- 7.2 Apply the methods of control in a role play.**

V. METHOD OF EVALUATION

A final grade will be derived from the results of two test and a dyadic role play videotape weighted as follows:

Mid Test	30%
Final Test	30%
Role play tape	40%
TOTAL	100%

The grading system used will be in accordance with College policy;

A+=	90-100%
A=	80-89%
B=	70-79%
C=	60-69%
R=	59% or less

VI. REQUIRED STUDENT RESOURCES

One VCR cassette tape

Second set of clothing

Belt

Disposable rubber gloves

Guidelines for the Development of a Security Program, James D. Henderson and W. Hardy Rauch, American Correctional Association

VII. ADDITIONAL RESOURCE MATERIAL

Provided by the instructor

VIII. SPECIAL NOTES

The role play tape will include all security techniques, application of restraint equipment, giving instructions, supervision and discipline scenario.

80% attendance is required to pass the course.

Students with special needs (eg. physical limitations, visual impairments, hearing impairments, learning disabilities) are encouraged to discuss required accommodations with the faculty.

Your instructor reserves the right to modify the course as he/she deems necessary to meet the needs of the students.