SAULT COLLEGE OF APPLIED ARTS & TECHNOLOGY
SAULT STE. MARIE, ONTARIO

COURSE OUTLINE

Course Title: AIDING IN THE CLASSROOM (PART II)

Code No.: ED 250-3

Semester: THREE

Program: TEACHER AIDE PROGRAM

Author: JEAN DOAN

Date: SEPTEMBER 1989

Previous Outline Dated:

APPROVED: N. Koch, Chairperson

DATE: 1993 05 07
AIDING IN THE CLASSROOM (PART II)  
ED 250-3  

TOTAL CREDIT HOURS: 45 hours  

PREREQUISITE(S): Aiding in the Classroom (Part I) ED 150-3  

I. PHILOSOPHY/GOALS:  
Students will acquire the competencies to assist classroom teachers to increase learning and improve student behavior by mastering the techniques of: motivating students to learn, planning and implementing techniques to improve students' behavior, designing practice sessions with a student, plan ways to promote retention. Students will also develop observation skills to assist teachers in programming/evaluating students' learning including practical knowledge of record keeping, charting behavior using proven techniques in education.  

II. STUDENT PERFORMANCE OBJECTIVES:  
Upon successful completion of this course the student will:  
1. be aware of changes that have occurred in schools  
2. understand the purpose and necessity of observing children objectively in the classroom  
3. use various types of record keeping devices at appropriate age/grade level to record observations  
4. collect, interpret and summarize information from observations made about student learning behavior  
5. understand the effect of environment on student learning behavior  
6. use positive and negative reinforcement techniques effectively in daily interaction with students  
7. read a story to a group of children using effective story-reading techniques  
8. use retention principles effectively in daily interaction with students  
9. demonstrate the competencies learned in this course as an effective teacher aide
III. TOPICS TO BE COVERED:

1. Welcome Back to School
2. Effective Methods of Observation
3. Record Keeping
4. Charting
5. Child Environments and Adult Behavior
6. Programming as a Process
7. Motivation
8. Increasing Productive Behavior
9. Helping Skills in Reading
10. Helping Skills in Math
11. Retention/Evaluation
12. The Aide in the Classroom

IV. LEARNING ACTIVITIES

**Topic I - Welcome back to school**
- students recall their first day at school, discuss new directions,
  - role of aide - with student
    - with parent
    - with teacher
  - discuss film

**Topic 2 - Effective Methods of Observation**
- purpose of observation
- tools for observation
- what to observe, why we observe
- management of observation

**Topic 3 - Record Keeping**
- review purpose
- types of records (bring in samples)
- problems with record keeping
- collecting, interpreting information

**Topic 4 - Charting**
- types of charting
- preparing bar charts & graphs
- anecdotal records

**Topic 5 - Observing Child Development & Adult Behavior**
- environments
- components, variables

REQUIRED RESOURCES

- Text: Aide-ing in Education Ch. 2 Welcome back to school p.5-12
- Text: Look! Hear! Ch. 1 Beginnings p. 11-24
- Watch film - Welcome back to school

- Text: Developing Observation Skills Ch. 1, 2. p.1-52
- Text: Look, Hear Ch. 2 p. 29-49

- Text: Developing Observation Skills Ch. 2 p. 29-52
- Text: Look, Hear Ch. 3 p. 54-91

- Students set up a record of 1 child or a group using an appropriate record keeping device

- Text: Developing Observation Skills Ch. 3, 4, 5 p. 63-128
- Text: Look, Hear Ch. III p. 69-91

- Text: Developing Observation Skills Ch. 6 p. 135
Aiding in the Classroom (Part II)

Topic 6 - Programming as a Process
- learning objectives and strategies
- the child & the environment
- the child & self
- the child & others

Topic 7 - Motivation
- role play situations, lecture, discussion of factors involved in motivating students to learn
Watch film

Topic 8 - Increasing Productive Behavior
- Brainstorm positive/negative feedback examples, share with group
- Discuss steps to follow when giving feedback
- Watch film, discuss

Topic 9 - Helping Skills in Reading
- view film Helping in Reading
- discuss suggestions for helping students
- discuss Blooms 6 levels of cognition
- brainstorm activities related to a particular story
- in groups
- list criteria for reading story
- Preparing to read
- Reading the Story
- Follow-up Activity

Topic 10 - Helping in Math

Text: Look, Hear Ch. IV p. 96
Blooms Learning Taxonomy - Handout

Test on Topics 1 - 6
Text: Aiding in Education Ch. 3
Increasing Motivation to Learn p. 14-18
Film - Increasing Motivation
Text: Aiding in Education
Ch. IV Increasing Productive Behavior.

Film - Increasing Productive Behavior
Text: Aiding in Education
Ch. X Helping in Reading p. 50-52
Ch. VII Reading a Store p. 36
Ch. VI Extending Students Thinking p. 30

Text: Aiding in Education p. 49
Review previous lessons as they relate to math
Overall Review of this section
Aiding in the Classroom (Part II)

Topic 11 - Retention
- discussion of five factors which promote retention
- examples of use & abuse of each
- use own experiences to illustrate
- group activity

View film on Retention

Text: Aiding in Education p. 60-61

Topic 12 - Assisting in the Classroom
- discussion from questions about film - review of course, evaluation

Text: Aiding in Education Ch. 11 p. 54

V. EVALUATION METHODS:

A final evaluation will be derived from the following:

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<tr>
<th>Component</th>
<th>Percentage</th>
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<tbody>
<tr>
<td>Attendance</td>
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<tr>
<td>Participation</td>
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<tr>
<td>Major Assignment</td>
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<tr>
<td><strong>Total</strong></td>
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VI. REQUIRED STUDENT RESOURCES:

Hunter M. and Brett S. Aiding in Education, TIP Publications, El Segundo, California. 1986

North York Board of Education. Look, Hear - Developing Programs for Primary Children based on Observation of Learning Needs, 1988


VII. ADDITIONAL RESOURCE MATERIAL

Available in the College Library